Tips for Teachers

One Week Before Your Scheduled Program

- Look for a confirmation with the link for your virtual program
  - If it is not there, check your junk or spam folder for an email from confirmations-mos@mos.org
  - If you still do not see the confirmation, contact our Science Central office at 617-723-2500 or information@mos.org and ask them to resend you a confirmation

- Once you do have a confirmation, check it for accuracy. Here is a sample:

<table>
<thead>
<tr>
<th>Description</th>
<th>Tickets</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Built for Survival Event</td>
<td>50 X School Student</td>
<td>$6.00</td>
</tr>
<tr>
<td>Museum of Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 19, 2021 9:00 AM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Link to join event: <a href="https://zoom.us/j/97080008294?pwd=QlZjdnV4b2VaZzBUY0F5bG9yNzI2dz09">https://zoom.us/j/97080008294?pwd=QlZjdnV4b2VaZzBUY0F5bG9yNzI2dz09</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

  - Event Link: starting 6 days before your program, you can check your event link to make sure it is complete and correct
    - If the link is working correctly, then you will receive a message that looks like this image; exit the meeting after this test

  - Tickets: do you have the correct number of tickets for your students and teachers?
    - If you need to adjust the numbers, contact Science Central at 617-723-2500 or information@mos.org
On the Day of Your Program

- Log in to your webinar at least 5 – 10 minutes before the start of your program
- If the link is not working or you need any other assistance, then contact Science Central at 617-723-2500 or information@mos.org

What to Expect When You Enter the Program

Webinar Format

- Cameras and microphones are not available to teachers and students in this program
- Chat feature can be used by teachers and students to communicate and interact, but:
  - Teachers and students can only chat with Museum of Science staff
  - Teachers and students cannot chat with each other

Communication Tips

- Introduce yourself via the chat upon logging in. This way Museum staff know which attendees are the teachers in case they need to communicate with you directly.
  - Museum staff will include a presenter and a moderator
  - The moderator can communicate with you throughout the program
- Share information about your class. Tell us how to make this a better experience for your students. You might want to share:
  - What your students already know
  - What curriculum connection you want us to cover
  - What you and your students are most excited to learn about/ see

Tips for Maximizing Student Engagement

Let students use their own devices if possible

- Allow students to use the chat to ask their own questions, share their own observations, and participate in polls
- If this is not possible, then let your moderator know that you are using a shared device in the classroom
  - The moderator can then work directly with you to collect student ideas and questions
Review the educator guide for your program

• We are in the process of creating educator guides for our virtual school offerings
• Educators guides, if available, will be emailed to the person who booked the program. Check with the booker to get access to the guide.
• Use the guide to help prepare your students for the structure and content of the program including:
  – Program description
  – NGSS connections
  – Important vocabulary
  – Pictures showing what to expect in the program

Familiarize yourself with Zoom Webinar ahead of the program

• If you have never used Zoom Webinar before, then check out the classroom resource guide that Zoom has created here.

After the Program

Complete our short survey – is.gd/MOSatSchoolSurvey

• Share your feedback with us to improve our programming