



Engineering is Elementary Pre-Assessment

Dear Teacher,

Thank you for control testing for EiE! We look forward to receiving your completed Pre-Assessment materials.
(YOUR POST-ASSESSMENTS WILL BE SENT AT A LATER DATE)

Enclosed you will find:

- One bundle of **Pre-Assessments:** for each of your _____ class(es)
For the following science topic(s):

Science Topic: _____

Science Topic: _____

Science Topic: _____

- A **Classroom Demographics Sheet(s)**
- A **Memorandum of Understanding**
- A **Teacher Background Survey**
- A **W-9 Tax Form** (so we can pay your stipend)
- A **Teacher STEM Questionnaire**
- A **postage-paid envelope** to return all of the above materials to EiE

What you need to do:

- If you are control testing in multiple classes, please keep the paperwork for each class in a separate envelope, labeled with the regular classroom teacher's name. If you provided us with the name(s) of the regular classroom teacher(s) for each classroom during registration, we have done this for you.
- Have your students COMPLETE the **Pre-Assessments** as close to the start of the year as possible. These MUST be completed before you begin the science topic(s) listed above.
- COMPLETE the form on the front of the Pre-Assessment folder indicating the day you administered the Pre-Assessments as well as when you plan to begin teaching the science unit.
- COMPLETE a **Classroom Demographics Sheet** for each class (if you have not already done so online).
- COMPLETE a **Teacher Background Survey** (if you have not already done so).
- READ AND SIGN the **Memorandum of Understanding**.
- COMPLETE the **W-9 tax form** (so we can pay you!).
- COMPLETE the **Teacher STEM Questionnaire**
- RETURN all of the above materials to their appropriate folder(s) and mail them to us in the **postage-paid envelope** provided.

Thank you for all your efforts – this project could not proceed without data from you and your students!